



NEWS DIGEST

January/February 2008

Volume III, Issue I

A newsletter for the friends and colleagues of the Council of North Central Two-Year Colleges

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- CNCTYC Executive Board and State Representative Retreat Meeting
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Jan. 31 – Feb. 1, 2008
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Chicago, Illinois
April 11 – 15, 2008
- CNCTYC 2008 Summer Leadership Academy
Little Rock, Arkansas
June 22 – 24, 2008
- CNCTYC 2008 Fall Conference
Branson, Missouri
September 13 – 15, 2008
- CNCTYC & HLC Grant Application

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NEW CNCTYC PRESIDENT - 2007 - 2008



Dr. Daniel J. Phelan

Dr. Daniel J. Phelan has served as President of Jackson Community College in Jackson, Michigan since early 2001. He holds a Doctor of Philosophy Degree in Education/Higher Education Administration from Iowa State University, Ames, Iowa. He earned a Master of Business Administration Degree from St. Ambrose University in Davenport, Iowa, and a Bachelor of Arts Degree in Business Administration and an Associate in Arts degree from Mount St. Clare College in Clinton, Iowa. Both degrees were awarded with honors.

Previously, Dr. Phelan served as the President of Southeastern Community College in West Burlington, Iowa. Additionally, he has served as the Executive Vice President of Educational and Student services at Western Nebraska Community College in Scottsbluff, Nebraska, and as Executive Director of the Business and Industry Institute at Johnson County Community College in Overland Park, Kansas. He also served as the Director of Training & Economic Development, Director of Community Education & Business Training, Chairman of the Business & Industry Section, and the Coordinator for Business & Management at North Iowa Area Community College in Mason City, Iowa. And finally, Dr. Phelan served as the Director of Admissions and as the Development Officer at Mount St. Clare College in Clinton, Iowa. He has taught various courses in higher education administration, computing, business, leadership, and management at several colleges and universities at both graduate and undergraduate levels.

The author of numerous professional articles, monographs and essays, Dr. Phelan has been honored for his work in higher education and community service. He has served on the Board of the American Association of Community Colleges (AACC) in Washington, D.C., as well as the AACC and the Association of Community College Trustees (ACCT) Board Committee on Public Policy/Government Relations. He serves as President of the Board of the Community College National Center for Community Engagement (CCNCCE) in Mesa, AZ.; Vice President of the Board for the Continuous Quality Improvement Project (CQIN) organization; President the Council of North Central Two-Year Colleges (CNCTYC); and serves as a Consultant-Evaluator for the Program to Evaluate and Advance Quality (PEAQ), and Academic Quality Improvement Project reviewer (AQIP) colleges and universities for the North Central Association of Colleges and Schools, Higher Learning Commission (NCA-HLC) in Chicago, IL.

Happy New Year from CNCTYC!!!!

**EXECUTIVE COMMITTEE
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Website: www.cnctyc.org

**CNCTYC 2008 EXECUTIVE BOARD AND STATE
REPRESENTATIVE ANNUAL RETREAT MEETING**

This year's Annual Executive Board and State Representative Retreat Meeting will be held at the Albuquerque Marriott, in Albuquerque, New Mexico on January 31st – February 1st, 2008. The Executive Board and Representatives from 19 North Central Regions will meet and review the past year and make plans for the new year.



**113th Annual Meeting of The
Higher Learning Commission
Hyatt Regency Chicago
April 11th – 15th, 2008**

Each year the Council of North Central Two-Year Colleges prepares a day of programming of special interest for its members within the Annual Meeting of the Higher Learning Commission/NCA.

In addition the Councils Board of Directors and State Representatives will meet on Sunday afternoon, April 13th from 2:00 – 4:00 p.m.

The Higher Learning Commission's Annual Meeting offers a broad range of sessions and services that include multiple pre-conference workshops, approximately 200 general program sessions, an Exhibit Hall, a Resource Center, and a PEAQ Self-Study Fair. More than 4,000 administrators and faculty from a wide variety of higher education institutions located throughout its 19-state region are expected to attend the Annual Meeting.

CNCTYC 2008 SUMMER LEADERSHIP ACADEMY

This year's Summer Leadership Academy is scheduled to be held in Little Rock, Arkansas. The dates will be June 22nd thru June 24th, 2008.

This year's Summer Academy will focus on Leadership and The Entrepreneur. This is a great opportunity for a team from your college to engage in discussions about current issues.

More details to follow in later issues of the News Digest.....

CNCTYC 2008 FALL CONFERENCE

The CNCTYC Fall Conference is scheduled for September 13th - 15th, 2008 at the Chateau on the Lake Resort & Convention Center in Branson, Missouri.

This is a must attend for Presidents, Chief Instructional Officers, Chief Student Affairs Officers, Faculty Members, Registrars, Enrollment Management Personnel, and anyone interested in making a difference on behalf of students. A team of 3 or more persons from a college is most effective!!!!



**COUNCIL OF NORTH CENTRAL TWO-YEAR COLLEGES AND THE
HIGHER LEARNING COMMISSION OF THE NORTH CENTRAL
ASSOCIATION APPLICATION FOR RESEARCH ENDORSEMENT OR
RESEARCH GRANT**

College members are encouraged to submit proposals for a CNCTYC Research Endorsement or Research Grant. Approved grants will be funded up to a maximum of \$3,000 and to be eligible the research study must have a region wide interest and/or impact upon the teaching and learning process.



**Council of North Central Two Year Colleges
and
The Higher Learning Commission of the
North Central Association**

**Application for Research Endorsement
Or Research Grant**

Applications must be submitted by September 1, 2008 in order to be considered for funding and/or endorsement during the 2008 – 2009 academic year.

All applications will be reviewed by the Research Committee of the Council with awards announced after the Council's early Fall Meeting.

Send application forms to:

Dr. James S. Kellerman
Executive Director
Council of North Central Two-Year Colleges
200 East McCarty Street
Suite #101
Jefferson City, MO 65101
Phone – 573-634-4848
Fax – 573-634-8865
cnctyc@embargmail.com

**Council of North Central Two-Year Colleges/
The Higher Learning Commission of the North Central Association
Research Endorsement or Research Grant**

Grant Award

Approved grants will be funded up to a maximum of \$3,000.

Eligibility

Research studies that have a region wide interest and/or impact upon the teaching/learning process.

Proposal Narrative

Please provide in an attachment (not to exceed five typewritten double-spaced pages) a brief description of the proposed research activity. The description should provide the following:

A. Objectives and Needs for this Research and/or Activity to Be Undertaken

Demonstrate the region wide need for Council endorsement and/or financial support and state the principal and any subordinate objectives of the proposal. Supporting testimonies or literature citations are encouraged.

B. Approach

Outline a plan of action including the scope and methodology of accomplishing the proposed activity. Present a brief biographical sketch of the qualifications of the key personnel involved in the proposal.

C. Time Line

Include a time line indicating the date on which the research activity will commence, the date of a progress report to the Council, and the date your research activity will be completed.

D. Results or Benefits Expected

Identify the expected results or benefits and how these results would have a region wide benefit.

E. Budget (Optional Unless Council Financial Support is Requested)

The Council of North Central Two-Year Colleges will consider requests for support not to exceed \$3,000 per project. Please provide a detailed breakdown of the operating budget that will be required to undertake the proposed project. This should include the total cost of the project as well as the amount requested from the Council.

Note: Applicants are reminded that no requested funds from the Council may be used to provide salaries or wages for the key personnel. Postage, printing, data entry, and other assistance necessary for completion of the project are considered allowable costs. No more than \$500.00 can be utilized for stipends.

Notification of Grant Awards

Written notification of grant awards will be made to all grant applicants within two weeks following the CNCTYC Fall meeting.

Grant Payments

After the grant has been approved, one-half of the grant will be awarded. The second half of the grant will be awarded after the project is completed and the research report is reviewed and approved.

Prior to final disbursements of funds, the grantee must provide six copies of the research report. This stipulation includes an abstract of the project and its findings suitable for distribution.

Responsibilities of Grant Recipient(s)

The recipient(s) agree(s) to refund to the Council any funds advanced in the event that a project is not completed.

Use of Council Name

The Council name should be used when questionnaires and other information are distributed which directly relate to the research project. This stipulation includes any publication of materials following completion of the project.

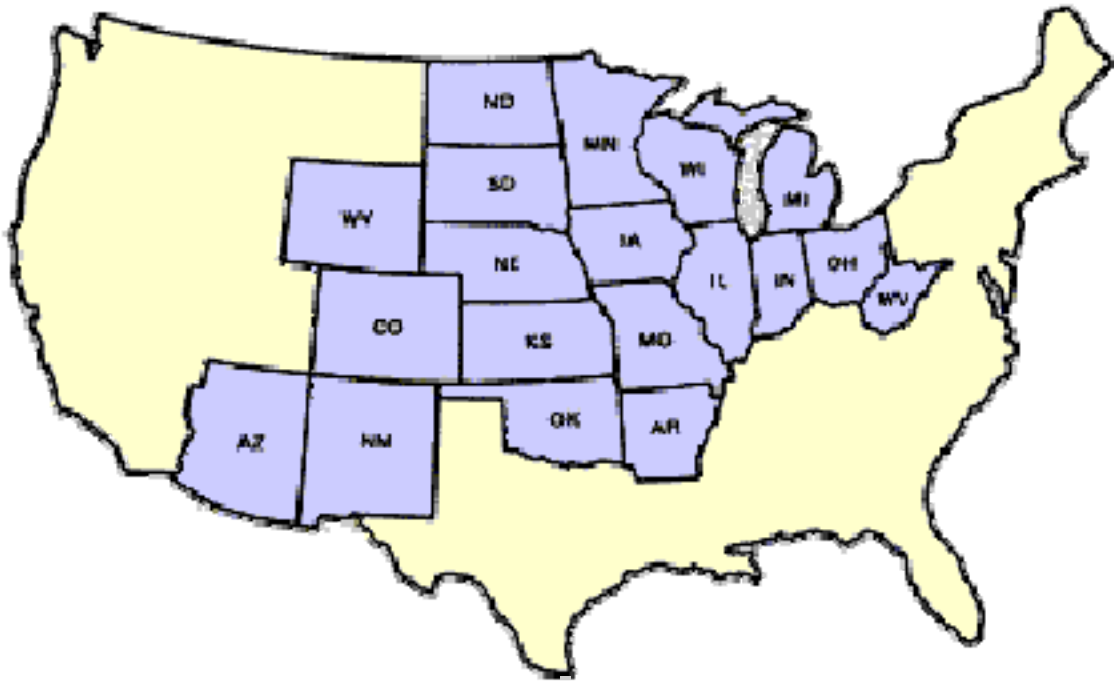
A researcher may be authorized to use the Council's name without funds being awarded.

Correspondence and Communications

All correspondence and communications should be directed to the CNCTYC Office:

Council of North Central Two-Year Colleges
Attention: Dr. James S. Kellerman, Executive Director
200 East McCarty Street, Suite #101
Jefferson City, MO 65101
Phone – 573-634-4848
Fax – 573-534-8865
E-mail: cnctyc@embarqmail.com

NORTH CENTRAL STATES



Arizona
Arkansas
Colorado
Illinois
Indiana
Iowa
Kansas

Michigan
Minnesota
Missouri
Nebraska
New Mexico
North Dakota

Ohio
Oklahoma
South Dakota
West Virginia
Wisconsin
Wyoming

Proposed Sponsored Research Project
Council of North Central Two-Year Colleges/
The Higher Learning Commission of the North Central Association

1. Applicant's Name and Title: _____

2. Institution: _____

Number and Street: _____

City: _____ State: _____ Zip: _____

3. Telephone Number: _____

Fax Number: _____

E-mail Address: _____

4. Title of Research Activity: _____

5. Date on which research activity is scheduled to commence: _____

One progress report will be provided by the following date: _____

Date on which research activity is scheduled to conclude: _____

6. Please state what type of support the proposed research activity requires of the Council of North Central Two-Year Colleges:

Endorsement Financial Support Both Endorsement and Financial

7. If financial support is requested for the proposed research activity, indicate the total amount of funds requested (maximum \$3,000): _____

8. Endorsement of Research Grant Proposal by Institutional CEO:

CEO Name

Signature

Date