



*Council of North Central Two-Year Colleges*  
*Over 70 Years of Service*



# NEWS DIGEST

March/April 2008

Volume III, Issue II

A newsletter for the friends and colleagues of the Council of North Central Two-Year Colleges



## **113th Annual Meeting of The Higher Learning Commission** **Hyatt Regency – Chicago, Illinois - April 11<sup>th</sup> –15<sup>th</sup>, 2008**

Each year the Council of North Central Two-Year Colleges prepares a day of programming of special interest for its members within the Annual Meeting of the Higher Learning Commission/NCA. The programs are as follow:

### **Maximizing the Total Student Experience through Academic and Student Affairs Collaboration**

**Session number and time: G-MON-1000-e (Monday, April 14, 10:00 am)**

**Speakers: Sue Budjac, John Clark, and Connie Willfahrt - (all from Mid-State Technical College)**

This session focuses on a leadership model that has fostered extreme collaboration between academic and student affairs at this rural two-year multi-campus college. This model focuses on the total student experience. Speakers will discuss the integration of this approach into the organization's culture and identify success stories, challenges and pitfalls.

### **Shifting Gears: Shifting Public Policy Through Partnerships**

**Session number and time: G-MON-1100-k (Monday, April 14, 11:00 am)**

**Speakers: Rebecca Nickoli, Ivy Tech Community College of Indiana; Lavon Nelson, Illinois Community College Board; and Jayson Chung, Wisconsin Technical College System Office**

The Joyce Foundation has funded the "Shifting Gears" Initiative in Indiana, Illinois and Wisconsin. Shifting Gears is aimed at developing strategies to shift policy to better align community colleges and other state entities for a better educated and more meaningfully employed workforce. Presenters will share progress and challenges associated with grant activities.

### **Emergency Planning: How to Get Started and the Elements that have to be Included**

**Session number and time: G-MON-0130-l (Monday, April 14, 1:30 pm)**

**Speaker: Blair Montgomery, Fairmont State University**

In today's uncertain times every institution of higher education has to have plans for coping with emergency situations. Here is one institution's method for planning and the elements considered to be critical in dealing with all forms of institutional crises. Learn notification techniques that can be accomplished with minimal cost. Discuss the important questions of how to keep your institution operating during times of crises.

**In addition the Councils Board of Directors and State Representatives will meet on Sunday afternoon, April 13<sup>th</sup> from 2:00 – 4:00 p.m.**

**CNCTYC SUMMER LEADERSHIP ACADEMY  
JUNE 22, 23, & 24, 2008  
COMFORT INN & SUITES DOWNTOWN  
LITTLE ROCK, ARKANSAS**

**PROGRAM DETAILS AND  
REGISTRATION INFORMATION**

**Community colleges are facing an impending leadership crisis. College presidents, senior administrators, and faculty leaders have been retiring at an alarming rate—a trend that is expected to continue as baby boomers age. The average age of people in these positions continues to increase, and upcoming retirements in the positions are projected to be higher than normal. As a consequence, higher numbers of administrators must be trained to fill community college leadership roles. We must prepare now for the future.**



**Purpose of the CNCTYC Leadership Academy is to provide knowledge, ideas, and information for rising community college administrators who aspire to move into more responsible positions during their careers.**

**The Goal of the 2008 CNCTYC Leadership Academy is to address several critical issues facing upper level managers of community colleges and to provide a network of colleagues that attendees may contact throughout the year for further discussion on matters of concern to community college leaders.**

**Council of North Central Two-Year Colleges**  
**SUMMER LEADERSHIP ACADEMY**  
**Comfort Inn & Suites Downtown**  
**Little Rock, Arkansas**  
**June 22, 23, & 24, 2008**

**ACADEMY PROGRAM**

**Sunday, June 22, 2008**

3:30 – 5:30 p.m.

Registration and Check-In – **Comfort Inn & Suites**

5:00 – 6:00 p.m.

Reception – **Dean/Mac Arthur Room – Comfort Inn & Suites**

6:00 – 7:00 p.m.

- Dr. James S. Kellerman – Welcome and Introduction  
Executive Director  
Council of North Central Two-Year Colleges
  
- Dr. Ed Franklin – Welcome  
Executive Director of the AATYC  
Arkansas Association of Two-Year Colleges
  
- Dr. Daniel J. Phelan – Academy Overview – “Leadership Training:  
The Next Two Days”  
CNCTYC President and President of Jackson Community College  
Jackson, Michigan

7:00 p.m.

Adjourn - Dinner On Your Own

**Monday, June 23, 2008**

6:30 – 7:45 a.m.

Breakfast (Comfort Inn & Suites provides complimentary)

8:00 – 9:00 a.m. – **Dean/Mac Arthur Room – Comfort Inn & Suites**

Feature Session – “Characteristics of Leaders”

Steven Cole, Consultant and Instructor

Achieve Global Leadership Training

9:00 – 10:45 a.m.

“Serving the Common Good: Leadership Amidst Questions of Quality and  
Accountability”

Dr. Lynn Priddy, Director, Education and Training

The Higher Learning Commission

10:45 – 11:00 a.m. – Break

**Monday, June 23, 2008 – (continued)**

11:00 a.m. – 12:00 p.m.

“Leadership: Developing Partnerships To Accomplish  
Major Statewide Tasks”

Presenter: Dr. Ed Franklin, Executive Director  
Arkansas Association of Two-Year Colleges

12:15 p.m.

**Board Bus for Clinton Library**

12:30 p.m.

Lunch

1:00 – 2:00 p.m.

Dr. B. Alan Sugg, President - Introductions  
University of Arkansas System of Colleges and Universities

Governor Mike Beebe will speak on issues related to the leadership role two-year colleges will play in workforce development over the next century.

2:00 – 3:00 p.m.

“Leadership for Campus Disaster Control”  
Blair Montgomery, President  
Pierpont Community & Technical College of FSU

3:00 – 5:00 p.m.

Tour the Clinton Library

5:00 – 5:30 p.m.

Reception

5:30 – 6:30 p.m.

Dinner

6:30 – 8:00 p.m.

Dr. Ed Franklin, Executive Director - Introductions  
Arkansas Association of Two-Year Colleges

“The Federal Government’s Role In Shaping Higher Education And How Community College Leaders Play A Role”

Dr. Purcell, Director of Department of Higher Education for the State of Arkansas

8:00 p.m.

Bus returns to Comfort Inn & Suites Downtown

**Tuesday, June 24, 2008**

6:30 – 7:45 a.m.

Breakfast (Comfort Inn & Suites provides complimentary)

**Tuesday, June 24, 2008 – (continued)**

8:00 – 9:00 am. - **Dean/Mac Arthur Room – Comfort Inn & Suites**

“Preparing Leaders for the 21<sup>st</sup> Century: The Role of the University and Graduate Studies”

Dr. Joel Anderson, Chancellor  
University of Arkansas, Little Rock

9:00 – 10:30 a.m.

“Leaders and the Role of Technology on Community College Campuses”  
Sprint Corporate Speaker

10:30 – 10:45 a.m.

Break

10:45 a.m. – 12:00 p.m.

Frank G. Adams, Chancellor – Introduction  
Cossatot Community College of the University of Arkansas

“Entrepreneurship: A Systems Approach To Helping Colleges Help Entrepreneurs”

Stu Neal, President  
InterActive Concepts, EntrePlan System  
Richmond, Virginia

12:00 p.m. – 1:00p.m. – **Angelou/Grisham Room – Comfort Inn & Suites**

Lunch

Dr. James S. Kellerman, Executive Director – Wrap Up and Adjournment  
Council of North Central Two-Year Colleges  
Jefferson City, Missouri

## Hotel Details:

### **Comfort Inn & Suites Downtown**

**707 Interstate 30**

**Little Rock, AR 72202**

**Phone – 501-687-7700**

**Fax – 501-687-1016**

**E-mail: [hotelhelp@choicehotels.com](mailto:hotelhelp@choicehotels.com)**

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**Reservations Call – 501-687-7700**

**Room Rate: \$82.00 + tax – Identify yourself with the group from **CNCTYC** to receive this special room rate.**

**Check in time: 2:00 PM**

**Check out time: 11:00 AM**

The Comfort Inn & Suites Downtown is conveniently located just a short walk from the William J. Clinton Presidential Library and Museum. Located in the heart of downtown, this Little Rock, AR hotel is near popular attractions like the Arkansas Museum of Science & History and the Little Rock Zoo.

Enjoy a concert or sports event at Alltel Arena, only one-half mile away. For cultural events, entertainment or shopping, explore the nearby River Market district. The campus of the University of Arkansas at Little Rock is four miles away. Little Rock National Airport is five miles from the hotel; free shuttle service is provided from 7 a.m. to 11 p.m. There are several restaurants and lounges in the area. Be sure to visit the Blues Bar, located in the lobby. Guests of this Little Rock, AR hotel are invited to enjoy many amenities, including a free deluxe continental breakfast, free weekday newspaper, a gift shop, fully equipped exercise room and seasonal outdoor pool. The hotel offers free shuttle service to the downtown area and the William J. Clinton Presidential Library and Museum.

CNCTYC Academy participants will appreciate free wireless high-speed Internet access throughout the hotel, work desks, voice mail and a 24-hour business center with access to copy and fax services. The hotel has banquet and meeting facilities that accommodate up to 500 people for events and functions. All spacious guest rooms include coffee makers, hair dryers, irons, ironing boards and pay-per-view movies. Some rooms have microwaves and refrigerators. Handicap accessible and non-smoking rooms are available. Pets are welcome with a small fee. Valet cleaning services and coin-operated laundry facilities are provided for guest convenience.

# Council of North Central Two-Year Colleges

## 2008 Summer Leadership Academy

### June 22 - 24, 2008

### Little Rock, Arkansas



**Instructions:** Form must be accompanied by check (payable to CNCTYC Conference), complete credit card information, or purchase order. Forms postmarked after May 24, 2008 will be assessed an additional late fee of \$50. Mail to: CNCTYC Conference, 200 East McCarty Street, Suite #101, Jefferson City, MO 65101. Phone: (573) 634-4848. Please type or print clearly. Faxed registrations accepted only if paying with a credit card. Fax: (573) 634-8865

**Check here if you have special physical or dietary needs and attach an explanation. CNCTYC will contact you.**

#### **ATTENDEE INFORMATION:**

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_ **Nickname for Badge:** \_\_\_\_\_

**Title:** \_\_\_\_\_ **College / Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State/Country:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Spouse Information: Complete only if paying Spouse Registration Fee --- Spouses not registered will not receive badge or any other material; and will not be able to participate in any of the activities of the Academy.**

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_ **Nickname for Badge:** \_\_\_\_\_

#### **REGISTRATION INFORMATION:**

##### **Academy Individual Registration Information:**

	<b>Cost</b>	<b>Number</b>	<b>Total</b>
<b>CNCTYC Member Institution</b>	<b>\$350</b>	_____	_____
<b>Non-Member Institution</b>	<b>\$400</b>	_____	_____
<b>"Home State" Arkansas Member Institution</b>	<b>\$300</b>	_____	_____
<b>"Home State" Arkansas Non-Member Institution</b>	<b>\$350</b>	_____	_____
<b>Spouse/Guest Registration</b>	<b>\$100</b>	_____	_____
<b>Add Late Fee (After 5/24/08)</b>	<b>\$ 50</b>	_____	_____
<b>Total Enclosed:</b>		_____	_____

**Remember to register early and avoid late fees!!!!**



##### **Academy Group Rate: (3 or more applicants from the same member college).**

	<b>Cost</b>	<b>Number</b>	<b>Total</b>
<b>CNCTYC Member Institution (\$275/per person)</b>	<b>\$275</b>	_____	_____
<b>Non-Member Institution (\$325/per person)</b>	<b>\$325</b>	_____	_____

**\* (Return a completed application form for each group member and fax or mail them together to CNCTYC).**

**Return completed Registration Form with payment (checks payable to CNCTYC): 200 East McCarty Street, Suite #101, Jefferson City, MO 65101. You may FAX your registration form to CNCTYC at (573) 634-8865.**

**Payment Information:**     **Check**         **MC**         **Visa**         **Discover**         **American Express**

**Card #** \_\_\_\_\_ **Exp. Date** \_\_\_\_\_



**Council of North Central Two Year Colleges  
and  
The Higher Learning Commission of the  
North Central Association**

**Application for Research Endorsement  
Or Research Grant**

Applications must be submitted by September 1, 2008 in order to be considered for funding and/or endorsement during the 2008 – 2009 academic year.

College members are encouraged to submit proposals for a CNCTYC Research Endorsement or Research Grant. Approved grants will be funded up to a maximum of \$3,000 and to be eligible the research study must have a region wide interest and/or impact upon the teaching and learning.

The Research Committee of the Council will review all applications with awards announced after the Council's early Fall Meeting.

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Send application forms to:

Dr. James S. Kellerman  
Executive Director  
Council of North Central Two-Year Colleges  
200 East McCarty Street  
Suite #101  
Jefferson City, MO 65101  
Phone – 573-634-4848  
Fax – 573-634-8865  
[cnctyc@embarqmail.com](mailto:cnctyc@embarqmail.com)

**Council of North Central Two-Year Colleges/  
The Higher Learning Commission of the North Central Association  
Research Endorsement or Research Grant**

**Grant Award**

Approved grants will be funded up to a maximum of \$3,000.

**Eligibility**

Research studies that have a region wide interest and/or impact upon the teaching/learning process.

**Proposal Narrative**

Please provide in an attachment (not to exceed five typewritten double-spaced pages) a brief description of the proposed research activity. The description should provide the following:

**A. Objectives and Needs for this Research and/or Activity to Be Undertaken**

Demonstrate the region wide need for Council endorsement and/or financial support and state the principal and any subordinate objectives of the proposal. Supporting testimonies or literature citations are encouraged.

**B. Approach**

Outline a plan of action including the scope and methodology of accomplishing the proposed activity. Present a brief biographical sketch of the qualifications of the key personnel involved in the proposal.

**C. Time Line**

Include a time line indicating the date on which the research activity will commence, the date of a progress report to the Council, and the date your research activity will be completed.

**D. Results or Benefits Expected**

Identify the expected results or benefits and how these results would have a region wide benefit.

**E. Budget (Optional Unless Council Financial Support is Requested)**

The Council of North Central Two-Year Colleges will consider requests for support not to exceed \$3,000 per project. Please provide a detailed breakdown of the operating budget that will be required to undertake the proposed project. This should include the total cost of the project as well as the amount requested from the Council.

**Note:** Applicants are reminded that no requested funds from the Council may be used to provide salaries or wages for the key personnel. Postage, printing, data entry, and other assistance necessary for completion of the project are considered allowable costs. No more than \$500.00 can be utilized for stipends.

## **Notification of Grant Awards**

Written notification of grant awards will be made to all grant applicants within two weeks following the CNCTYC Fall meeting.

## **Grant Payments**

After the grant has been approved, one-half of the grant will be awarded. The second half of the grant will be awarded after the project is completed and the research reports reviewed and approved.

Prior to final disbursements of funds, the grantee must provide six copies of the research report. This stipulation includes an abstract of the project and its findings suitable for distribution.

## **Responsibilities of Grant Recipient(s)**

The recipient(s) agree(s) to refund to the Council any funds advanced in the event that a project is not completed.

## **Use of Council Name**

The Council name should be used when questionnaires and other information are distributed which directly relate to the research project. This stipulation includes any publication of materials following completion of the project.

A researcher may be authorized to use the Council's name without funds being awarded.

## **Correspondence and Communications**

All correspondence and communications should be directed to the CNCTYC Office:

Council of North Central Two-Year Colleges  
Attention: Dr. James S. Kellerman, Executive Director  
200 East McCarty Street, Suite #101  
Jefferson City, MO 65101  
Phone – 573-634-4848  
Fax – 573-534-8865  
E-mail: [cnctyc@embarqmail.com](mailto:cnctyc@embarqmail.com)

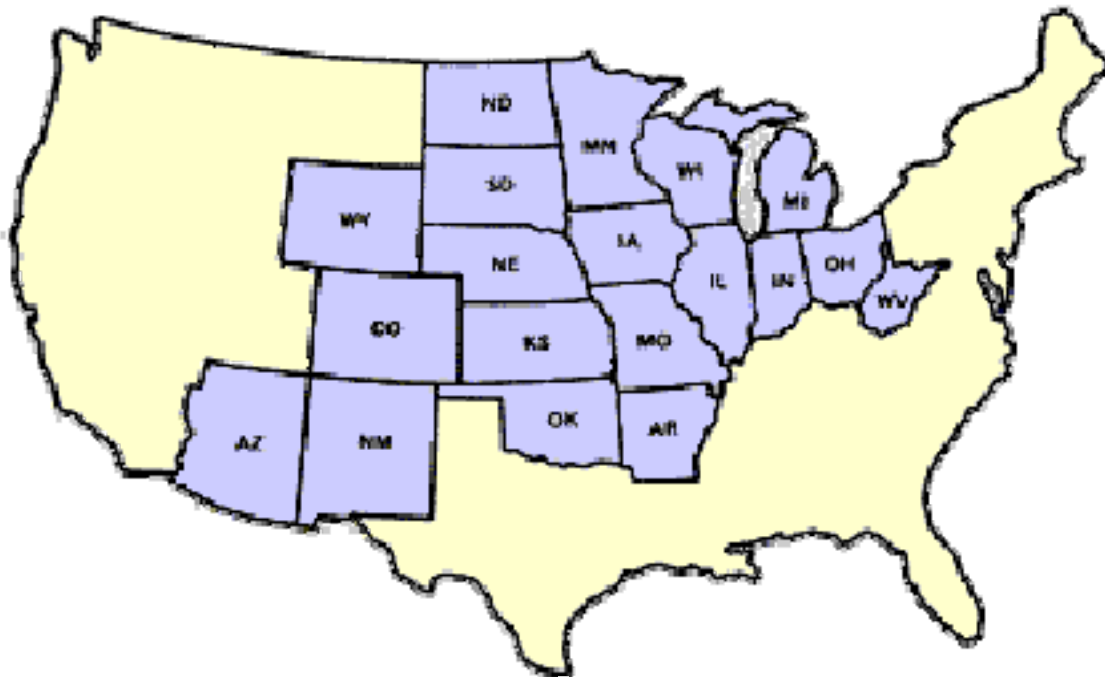
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## NORTH CENTRAL STATES

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Arizona  
Arkansas  
Colorado  
Illinois  
Indiana  
Iowa  
Kansas

Michigan  
Minnesota  
Missouri  
Nebraska  
New Mexico  
North Dakota

Ohio  
Oklahoma  
South Dakota  
West Virginia  
Wisconsin  
Wyoming

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**Proposed Sponsored Research Project  
Council of North Central Two-Year Colleges/  
The Higher Learning Commission of the North Central Association**

1. Applicant's Name and Title: \_\_\_\_\_  
\_\_\_\_\_

2. Institution: \_\_\_\_\_

Number and Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

3. Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

4. Title of Research Activity: \_\_\_\_\_  
\_\_\_\_\_

5. Date on which research activity is scheduled to commence: \_\_\_\_\_

One progress report will be provided by the following date: \_\_\_\_\_

Date on which research activity is scheduled to conclude: \_\_\_\_\_

6. Please state what type of support the proposed research activity requires of the Council of North Central Two-Year Colleges:

Endorsement  Financial Support  Both Endorsement and Financial

7. If financial support is requested for the proposed research activity, indicate the total amount of funds requested (maximum \$3,000): \_\_\_\_\_

8. Endorsement of Research Grant Proposal by Institutional CEO:

\_\_\_\_\_  
CEO Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **CNCTYC 2008 FALL CONFERENCE**

The CNCTYC Fall Conference is scheduled for September 14<sup>th</sup> - 16<sup>th</sup>, 2008 at the Chateau on the Lake Resort & Convention Center in Branson, Missouri.

This is a must attend for Presidents, Chief Instructional Officers, Chief Student Affairs Officers, Faculty Members, Registrars, Enrollment Management Personnel, and anyone interested in making a difference on behalf of students. A team of three or more persons from a college is most effective!!!!

Additional details to follow in the next issue of the CNCTYC News Digest.

